



## Tuition Assistance Application 2020 – 2021: School Year

Dear Launch Family:

Launch has a limited amount of funding to assist families with tuition costs for the 2020 - 2021 school year. You must be employed or enrolled in an educational or training program to qualify for Launch tuition assistance. Exceptions will be made for families currently experiencing hardships (incl. unemployment) due to COVID-19 and eligibility will be reviewed quarterly. If you are applying for assistance with your subsidy co-pay, your co-pay must be over \$100 per month to receive additional Launch Tuition Assistance.

Here are some ways to help with your tuition:

- **Monthly Payment Plans:** Available by contacting Launch Finance Department (half payments to be paid on the 1<sup>st</sup> and 15<sup>th</sup> of the month)
- **Working Connections Child Care (DSHS/DCYF):** If you already qualify for DSHS services or think you might, you can contact WCCC for eligibility at 1-877-501-2233 or visit <https://www.washingtonconnection.org/home/>
- **Child Care Assistance Program (City of Seattle):** If you live within the Seattle city limits and do not qualify for WCCC/DSHS due to over income level, contact CCAP at 206-386-1050 or visit <http://www.seattle.gov/education/child-care-and-preschool/child-care-assistance-program>
- **Goodwin Connections (Seattle Milk Fund):** If you are currently enrolled in a local university or community college, you may qualify for a tuition grant, for eligibility call 206-526-7944 or visit <https://goodwinconnections.org/>
- **Child Care Resources (Homeless Child Care subsidy program):** If you are currently experiencing homelessness and are ineligible for public child care subsidy or need help paying for child care copays, contact CCR at 206-329-5842 or <https://childcare.org/what-we-do/homeless-child-care.aspx>
- **Launch Tuition Assistance (Launch TA):** The following steps must be completed in order to apply
  1. Attach **documentation** that a form of subsidized funding has found your family ineligible or has placed your family on a waiting list. In other words, your family has attempted to find funding outside of our system prior to applying to Launch through the State of Washington (DSHS), the City of Seattle Child Care Assistance Program (CCAP), and / or other funding agency. If you already know that you do not fit within the income guidelines for DSHS or CCAP please note it on your application. If you are not sure whether you are eligible you can go to <https://www.washingtonconnection.org/home/> and take the DSHS online trial eligibility test. CCAP guidelines can be found at <http://www.seattle.gov/education/child-care-and-preschool/comprehensive-child-care-program/child-care-assistance-program>
  2. Complete a Launch Tuition Assistance **application** (see next page).
  3. Attach copies of the two most recent **pay stubs** for all wage earners in your family.
  4. Attach copies of last year's **W-2** for all wage earners in your family.
  5. If you are not employed, **attach proof of enrollment** in an educational or training program. For COVID-19 exceptions, attach **approval of benefits** from Unemployment Security Dept.
  6. Email Tuition Assistance application **with** attachments to [Finance@launchlearning.org](mailto:Finance@launchlearning.org).



**Important: Please attach copies of last year's W-2s and copies of the 2 most recent pay stubs for all adult earners in your family, and subsidy documentation (see instructions on page 1). Applications will not be considered without these documents.**

Assistance may be awarded from 10% to 50%, up to half of the total tuition cost **for one child per family**. Requested amount is not guaranteed due to the need for assistance and family income. Following the evaluation process, a letter or email of approval will be sent. It will explain what your financial award is, what is due to Launch on the first of the month and will only cover the cost of base tuition for the program.

Please contact the Launch Finance Department at [Finance@launchlearning.org](mailto:Finance@launchlearning.org) if you have questions.

**Site** (Please mark):

- |             |             |              |               |               |         |
|-------------|-------------|--------------|---------------|---------------|---------|
| Beacon Hill | Delridge CC | Hawthorne    | Highland Park | Kimball       | Leschi  |
| Madrona     | Maple       | Miller Annex | Montlake      | RCC/John Muir | Sanislo |

Parent/Guardian Name(s): \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_ Email Address: \_\_\_\_\_

Child(ren)'s Name(s): \_\_\_\_\_

Monthly Income of Household: \_\_\_\_\_ Number of Persons in Household: \_\_\_\_\_

Currently receiving assistance from (please check/circle all that apply):

- DSHS     
  City of Seattle     
  Seattle Milk Fund     
  Other     
  None

Launch Care choice:

**School-Age:**       All-day, 8am - 6pm

**Seattle Preschool Program Wrap-Around:**       2pm - 6pm

If your family's situation includes extenuating circumstances that we should know about, please indicate here (continue on back if needed):